

FINAL DELIVERABLE



| Title | Waterloo Public Library Marketing Campaign to Promote Business Services |
|--------------------|--|
| Completed By | Erin Jaros, Walter Donich, Sophia Rupert, Brittany Caskey, Conrad Hellman, Anna Zinselmeier, Isabella Capobianco, Liv Nurre, Julia So, Allison Baty, Meg Biznek, Hannah Gorsline, Jeffrey Roberts, Stephanie Saxe, Hannah Thie |
| Date Completed | May 20201 |
| UI Department | Marketing Institute (Tippie College of Business) |
| Course Name | Marketing Institute Seminar MKTG:3700:0001 |
| Instructor | Peggy Stover |
| Community Partners | Waterloo Public Library, City of Waterloo |

This project was supported by the Provost's Office of Outreach and Engagement at the University of Iowa. The Office of Outreach and Engagement partners with rural and urban communities across the state to develop projects that university students and faculty complete through research and coursework. Through supporting these projects, the Office of Outreach and Engagement pursues a dual mission of enhancing quality of life in Iowa while transforming teaching and learning at the University of Iowa.

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Team: Infinity and Beyond





- Our Campaign
- Target Market
- Distribution Mediums & Mock-Ups
 - Traditional
 - Digital
- Hit-List
- Appendix

Our Campaign

- Project Deliverables
- Our Thoughts
- Our Campaign's Message

Deliverables

- Provide creative and fresh ideas of how to advertise and market the library's services to the business community
- Identify a "hit list" of recommended established businesses that Amy and her staff can reach out to
- Mock-ups of marketing collateral, public relations pieces, advertising, etc.
- Branding Guide
- Ideas to target start-ups

Our Thoughts

- Services aren't easy to find
 - Especially for people not searching specifically for them
 - Ex. Podcast equipment is buried
- WPL wants to be viewed as more than a place to just check-out books
 - Communicate features to everyone passively
- We will do this with a consistent catch-phrase...

Our Campaign's Message

Waterloo Public Library is...

More than a place to check out books

This is displayed everywhere

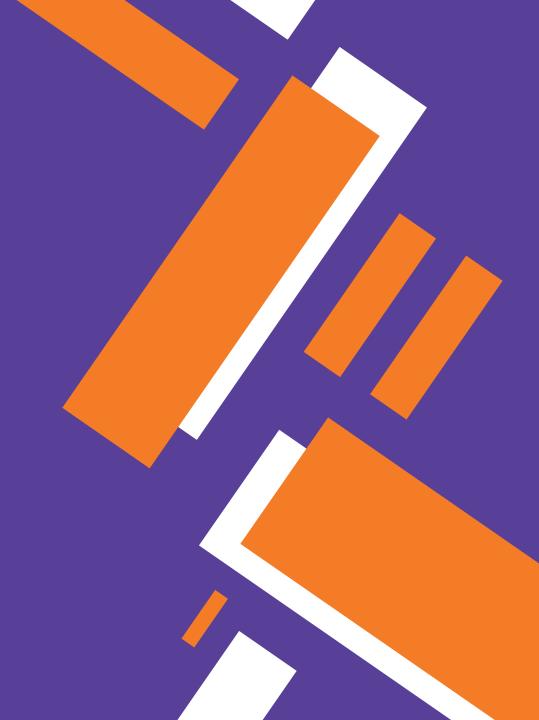






Target Market

Targeting everyone



Target Market

- Target everyone, not just businesses
 - Business segments: Schools, Government Services, Restaurants and Food Services, General Businesses, Instagram followers
 - 19,500 current library card holders
- Focus on the variety of library services offered
 - What is useful to each segment?

Targeting Consumers & Businesses

- Our goal was to provide ideas of how to advertise the library's services to the business community
- Most library services appeal to businesses, consumers, or even non-commercial groups
- Our campaign appeals to both the consumer and business mindset
 - Most people that run a business are also just regular consumers
 - Word of mouth to spread
- In the end, keeping our message universal and accessible means more people – both business owners and consumers – see that the library can offer them more

Segmenting

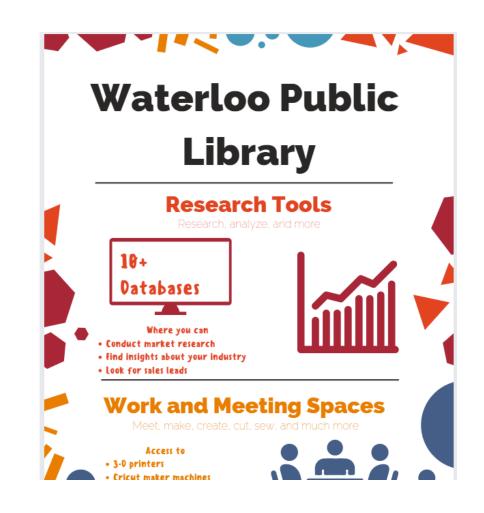
- Currently: by business category
- Future: by business needs

Traditional Marketing

- Infographics
- Assorted Swag
- Billboards & Digital Sign Content
- Radio Ads
- Librarian Business Cards

Infographics

- Flexibility
- Shareability
- Visual vs Textual
- Attention

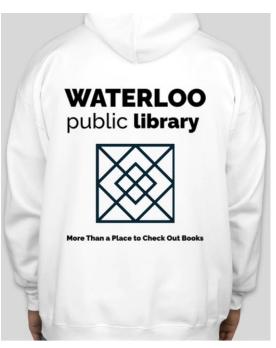




Assorted Swag

- Bookmarks, pencils, and other merchandise
- Younger audience
- Change perception
- Organic word-of-mouth growth









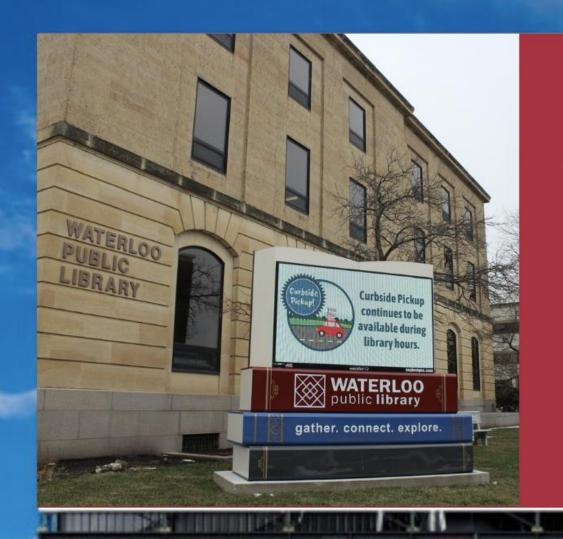
Billboards

- Effective for building awareness to a brand
- Reach as many people as possible

In the Waterloo area:

- Large Billboards: \$1500-\$5000
- Medium Billboards (Posters): \$700-\$3,000
- **Small** Billboards (Junior Posters): \$300-\$800







"More Than a Place to Check Out Books"

Digital Sign Content

 More services provided by WPL on the digital sign outside the library



Radio

- Cost-efficient and extremely effective
- Ability to target specific demographics
- Connect to consumers with voice and emotion
- Iowa Public Radio, Spotify, Pandora

"Are you a student looking for a place to 3D print, start a podcast, do some research, find a study room? Or are you a business owner looking for conference rooms, learning to navigate social media, or take some tech classes?

Luckily, the **Waterloo Public Library** provides all these services! We're more than a place to check out books. We offer many other things; you might just have to come check it out for yourself! We're open Monday-Friday from 9am-5pm. Come take a look --we have something for everyone's interests!"

Librarian Business Cards

Jane Doe Librarian Services Here

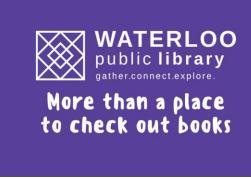


Amy Rousselow Marketing & Volunteer Services





(555) 555-5555 librarianname@waterloopubliclibrary.org





(319) 291-4496 arousselow@waterloopubliclibrary.org



• Utilized for librarians to hand out so visitors can ask questions about research or services

Digital Marketing

- Social Media Schedule
- Mock-Ups
- Email Templates

Social Media Research

- Wednesday at 11 am
 - Overall best day
- Friday 10–11 am peak
- Consistent engagement Tuesday-Thursday 10 am-3
 pm
- Link to website page

Social Media Outreach Strategy

- Maximizing presence
 - Instagram Stories
 - highlight in real time & create story highlights
 - Tag people in your posts
 - Encourage staff interaction with posts
 - likes and comments increase attractiveness
 - Increase hashtag usage: 4+ per post
 - Join 10+ Facebook Groups in the WPL area

Social Media Outreach Strategy

- Social Media Schedule
 - Instagram Posts (Weekly on Special Services provided, incorporated with current content)
 - Instagram Stories (1-3 per week covering events, services, interviews, etc.)
 - Facebook (2 monthly "Events" scheduled on Facebook; 1+ posts per week; 2+ comments in FB groups to increase engagement, linking Instagram & Facebook)
 - **Twitter** (Follow 100+ Waterloo-area businesses by June 1; engage through like, retweet, comment, DM, etc. with 4 accounts per day; Tweet once a week)





MEDIA SCHEDULE

| monday | tuesday | wednesday | thursday | friday | saturday | sunday |
|--------|---------|------------------------|----------------------|----------------------|------------------------|--------|
| | | | | | 1 Swag Giveaway | 2 |
| 3 | 4 | 5 Did you know? | 6 Library Services | 7 Community Feature | 8 | 9 |
| 10 | 11 | 12 Swag Giveaway | Did you know? | 14 | 15 Meet the Librarians | 16 |
| 17 | 18 | 19 Did you know? | 20 Community Feature | 21 Community Feature | 22 | 23 |
| 24/31 | 25 | 26 Meet the Librarians | 27 Library Services | 28 | Did you know? | 30 |

Did you know?

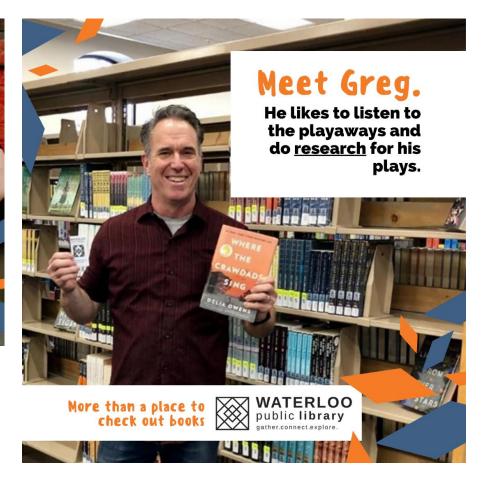


Community Feature & Testimonials

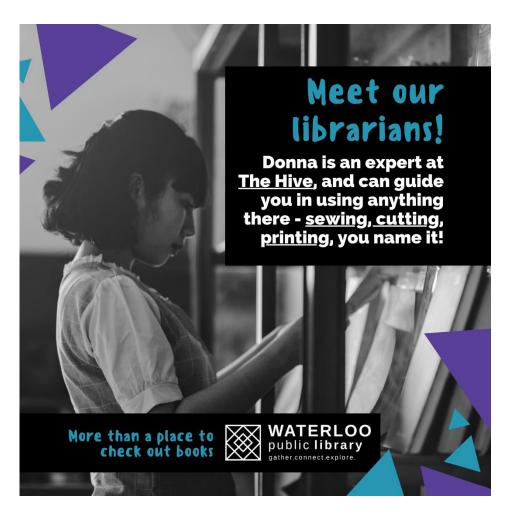




This series both highlights features of the library in a tangible, proven way, while offering a small bit of promotion to a community member in return.



Meet the Librarians





Swag Giveaway

Swag Giveaway

Be the first to record a podcast episode in the Hive - win a sweater!



Library Services



Work & Meeting Spaces

- 3D Printers
- Cricut maker machines
- Brother sewing machines
- Meeting Spaces
- Computer Lab



More than a place to check out books





Twitter Content





Email Template

- Chamber of Commerce can help email these out
- Send to cardholders



Hello [Business name],

We are the Waterloo Public Library and we thought that some of our services could be useful to you.

Our business services include:

- Access to more than 10 databases for market research
- Workspaces to work with your team
- Expert librarians that can help you find what you need

That's the tip of the iceberg and it's all free!

If you would like to hear more about our services, you can contact us at **askus@waterloopubliclibrary.org** or call us at 319-291-4476.

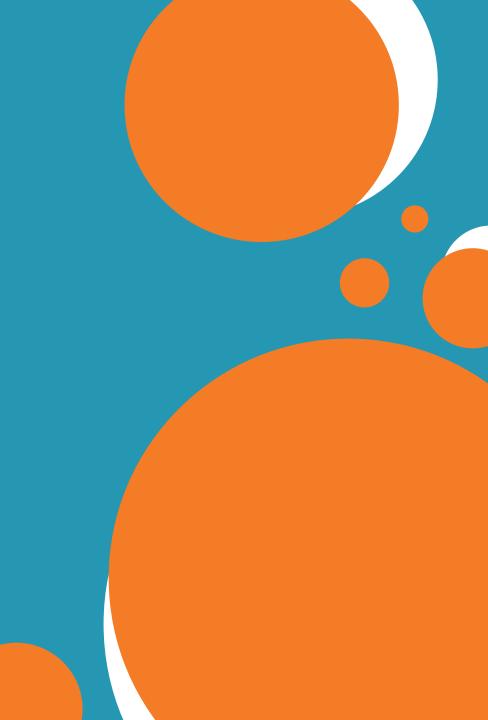
Have a nice day!

Amy Rousselow Marketing & Volunteer Services Manager 319-291-4496 she/her/hers

Hit List & Branding Guide



Appendix • Branding Guide • Hit-List



Appendix A: Branding Guide

• Link to branding guide

Appendix B: Full Hit-List

• Link to hit list

Thank You! Questions?



Team: Flower Power



Anna Zinselmeier



Isabella Capobianco



Liv Nurre



Julia So



Allison Baty

Team Members



Agenda





Branding

New Logo & Tagline



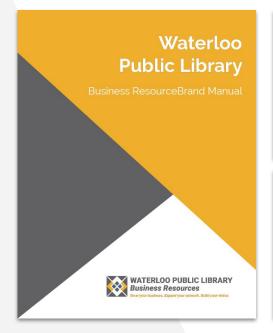


WATERLOO PUBLIC LIBRARY Business Resources

Grow your business. Expand your network. Build your vision.

Brand Guide













Letterhead & Business Cards







Brochure





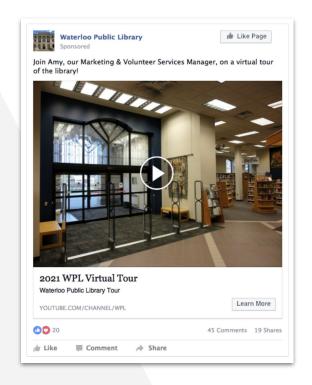


9

Social & Digital

Social Media - Facebook







Blog Posts





- Available on Grow CedarValley Website
- Outreach to businesses
- Increase awareness of library services

Email Campaign



 Cost effective and time efficient way to market to businesses

Simple process to get started

 Create various emails to send out to local businesses about library services and events

Traditional Advertising

Traditional marketing









Mail

Direct Mail





WATERLOO PUBLIC LIBRARY Business Resources

Grow your business. Expand your network. Build your vision.

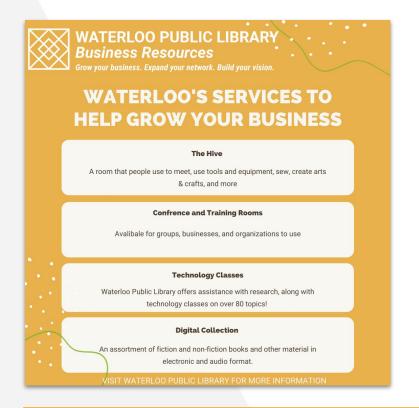
WATERLOO PUBLIC LIBRARY IS HERE TO SUPPORT YOUR BUSINESS

Take advantage of the Hive, Conference Rooms, and Technology Classes to kickstart or grow your business.

For More Information Visit www.waterloopubliclibrary.org
Or Call: 319.291.4476

Flyers







Business Outreach

Business Community networking Events





City Council meetings





Good Morning Cedar Valley

Business Hit List



Food and Drink

- Fat Cup Coffee Company
- Lark Brewing
- Macarons by Sani

Entertainment

- Cedar Falls Community Theatre
- The Grid Virtual Reality Arcade
- Waterloo Community Playhouse and Black Hawk Children's Theatre

Professional Services

- MESSY Dog Training
- Life Expressions by Chastity
- Xpressions Screen Printing and Embroidery

Health and Wellness

- Balanced Wellness Massage Therapy
- Joywheel Cycling Studio
- NRG Pilates

Retail

- Art by Mandy
- B.B. Boutique
- Basket of Daisies

Farm and Produce

- Kaiser Farm Fresh
- Timber Ridge Bison
- Pine Grove Family Farms

Accelerator Programs

- 24/7 Black
- Red Cedar/Mill Race

New Event Ideas



- Business Seminars
- Guest Panels for aspiring business professionals
- Breakout Idea Rooms
- Mentor programs between established businesses and entrepreneurs

Power Networking Event



Power Networking and Charity Raffle for Community Businesses

Waterloo, IA: Join Waterloo Public Library on XX for a night of networking and a charity raffle benefiting Junior Achievement of Eastern Iowa! Current and aspiring members of the local business community are welcome to attend. The night will open with a power networking session, allowing guests to expand their network and get to know fellow attendees. Afterwards, there will be free time for guests to mingle and continue to socialize over casual drinks. The night will end with a raffle of baskets sponsored by the following local businesses: [list of businesses sponsoring the action (pull from hit list)]:

Junior Achievement of Eastern Iowa is a branch of Junior Achievement USA. Junior Achievement USA is the largest organization committed to promoting "work readiness, entrepreneurship, and financial literacy" among students through in-school and after-school programs. JA of Eastern Iowa has been in operation since 1965 and serves 48,000 students every year.

Quote from staff: "Our businesses are at the center of our community. They have given so much and on behalf of Cedar Valley, Waterloo Public Library has planned a night dedicated to celebrating and supporting them."

For more information, please contact x at <u>x@waterloopubliclibrary.org</u> or call xxx-xxx-xxxx.



XX Month XXXX

415 Commercial St. Waterloo, IA 50701

319.291.4476

Power Networking and Charity Raffle for Community Businesses

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For more information, please contact x at x@waterloopubliclibrary.org or call xxx-xxx-xxxx.

Our cohesive marketing recommendations will help **increase awareness** and position the Waterloo Public Library as a **valuable resource** for growing businesses





Meet our amazing staff who is here to help grow your business!

NICK ROSSMAN

Library Director nrossman@waterloopubliclibrary.org

KIM CHAPMAN

Business-Office Manager kchapman@waterloopubliclibrary.org

ROBERT GIESLER

Technical Systems Manager rgiesler@waterloopubliclibrary.com

JILLIAN RUTLEDGE

Public Services Manager
Email: jrutledge@waterloopubliclibrary.com

AMY ROUSSELOW

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- @WaterlooPublicLibrary
- www.waterloopubliclibrary.org





WATERLOO PUBLIC LIBRARY

Business Resources

Grow your business. Expand your network. Build your vision.



Waterloo Public Library

Business ResourceBrand Manual



- 3 Introduction
- 4 Colors
- 5 Fonts
- 6 Logos
- 7 Logo Usage
- 8-9 Mockups

Introduction

Positioned in the heart of historic Waterloo, the Waterloo Public Library serves as a hub for members of the community to gather together, make connections, and explore new ideas. While the programming for children and the general public is well known, Waterloo Public Library also offers business support resources. These offerings include access to digital databases, business training, a training center, meeting spaces, equipment, personalized librarian assistance, and more.

Mission

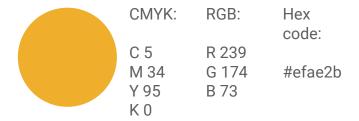
The mission of Waterloo Public Library's Business Resources program is to support the development of business by providing information, expertise, and connection opportunities to current and aspiring members of the local business community.

Tone

Language should be professional yet welcoming. Professional language will convey competency in order to establish the credibility of the resources and services offered by the library as well as the library itself. A warm tone is cohesive with the library's values of inclusivity and education and creates a sense of connection and openness. No matter their needs, members of the business community should expect a positive and personalized experience.

The use of action oriented language will provide a sense of energy that will excite businesses into using the library's business resources to grow and explore opportunities.

Primary Color



Secondary Colors



Fonts

Raleway

Raleway is a classic sans-serif font that comes across as both sharp and functional. This font should primarily be used for titles and display text.

Thin / Thin Italic
Extra Light / Extra Light Italic
Light / Light Italic
Regular / Regular Italic
Medium / Medium Italic
Semibold / Semibold Italic
Bold / Bold Italic
Extra Bold / Extra Bold Italic
Black / Black Italic

Aa Bb Cc Dd Ee Ff Gg Hh Ii Jj Kk Ll Mm Nn Oo Pp Qq Rr Ss Tt Uu Vv Ww Xx Yy Zz 0123456789

Roboto

Roboto serves as a workhorse font and is most suitable for body copy. This font also pairs well with Raleway in order to create a wide variety of design combinations.

Thin / Thin Italic
Light / Light Italic
Regular / Regular Italic
Medium / Medium Italic
Bold / Bold Italic
Black / Black Italic

AaBbCcDdEeFfGg HhliJjKkLlMm NnOoPpQqRrSsTt UuVvWwXxYyZz 0123456789

Primary Logo



Black, Gray, and White







Usage Guidelines



1.5

Best practices for using the WPL Business Resources logo:

- Ensure there is plenty of space around the logo
- It is recommended the logo appears no smalled than 1.5" wide

Improper Usage



Digital Collections

DO NOT add text to the logo



DO NOT use an unapproved color for the logo





DO NOT

decrease the image quality of the logo

DO NOT distort the logo

Brochure





Business Card & Letterhead







ABOUT WPL

Positioned in the heart of historic Water-loo, the Waterloo Public Library serves as a hub for members of the community to gather together, make connections, and explore new ideas. While the programming for children and the general public is well known, Waterloo Public Library also offers business support resources. These offerings include access to digital databases, business training, a training center, meeting spaces, equipment, personalized librarian assistance, and more.

MISSION

The mission of Waterloo Public Library's
Business Resources program is to support
the development of business by providing
information, expertise, and connection opportunities to current and aspiring members
of the local business community.

INTRODUCTION

RESOURCES

Are you an established business, or start-up company who needs help on launching a business, creating business plans, or navigating social media? Look no further, the Waterloo Public Library is here to help! Check out all the available resources the Waterloo Public Library has to offer:

TECHNOLOGY CLASSES

a room that people can use to meet, use tools and equipment, sew, create arts & crafts, and more.

THE HIVE

a room that people can use to meet, use tools and equipment, sew, create arts & crafts, and more.





CONFERENCE & TRAINING ROOMS

Available for groups, businesses, and organizations to use.

DIGITAL COLLECTION

A tremendous assortment of fiction and non-fiction books and other materials in electronic and audio format.



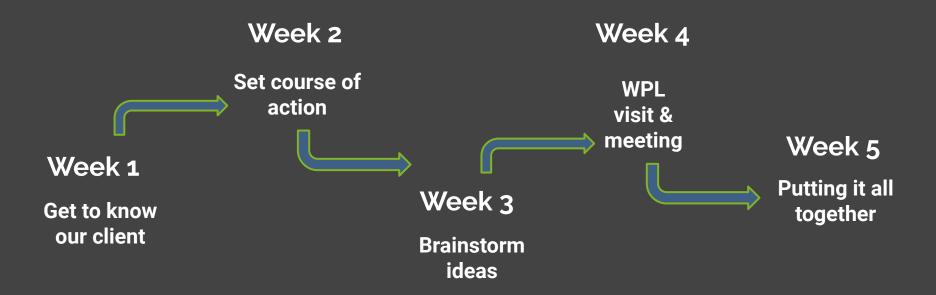
Team: Early Birds



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PROCESS



About WPL

Part One

Client Background





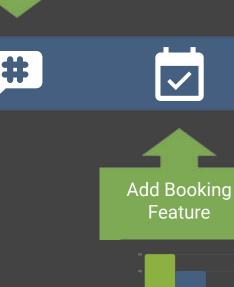
Established businesses and nonprofits

Small businesses and start-ups

Project Deliverables







Mock-Ups of Marketing Materials

Part Two

Marketing Campaign for Business Community

Tagline

Every business has a story.

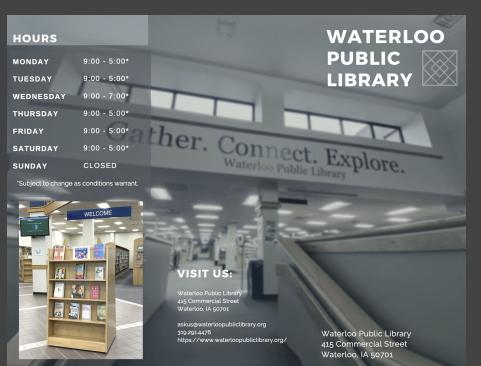
Let us help you start a new chapter.

WATERLOO
public library

Formatting



Library Brochure Mockup





DIGITAL COLLECTION

SPACES AVAILABLE

OVERDRIVE

Find fiction and nonfiction in eBook & Audiobook formats plus, digital magazines.

HOOPI A

Get the eBooks, Audiobooks, Movies, Music Albums, TV Episodes & Graphic Novels you want, when you want them.

DIGITAL MAGAZINES

Enjoy full-color, full-content digital magazines through Overdrive on your computer or with the Libby app.

COMPUTER LAB

- CONFERENCE ROOMS
- PRIVATE STUDY ROOMS
- STUDY CUBICLES
- THE HIVE

To book any of the following please visit our Calendly page to reserve spaces.

'based on availability'

BUSINESS RESOURCES

THE HIVE

Visit our Makerspace, where your ideas come to life!

LOCAL HISTORY

Discover the past with our local history collection.

TECHNOLOGY HELP

If you have tech questions, we are here to help. Currently, we are only offering virtual assistance.

GENEALOGY

Trace your roots at WPL!

DO RESEARCH

Access WPL's databases from inside or outside the library.

LANGUAGES

Learn a new language! Find lessons & interactive practice for nearly 100 languages.

YOUTH

STORYTIMES

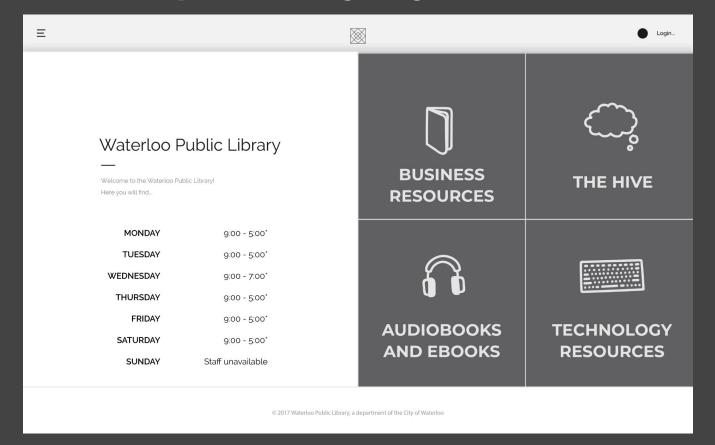
Instill a love of reading in your child.

TOOLS FOR TEACHERS
Additional resources for teachers.

DIGITAL ACCESS

eBooks and audiobooks for children.

Website Mockup - Landing Page



Website Mockup - Home Page





Ahoi

Services

Reserve a Space

Waterloo Public Library

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Duis aute irure dolor in reprehenderit in voluptate velit esse cillum dolore eu fugiat nulla pariatur. Excepteur sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt mollit anim id est laborum. Lorem iosum dolor sit amet.



"And so with the sunshine and the great bursts of leaves growing on the trees, just as things grow in fast movies, I had that familiar conviction that life was beginning over again with the summer."

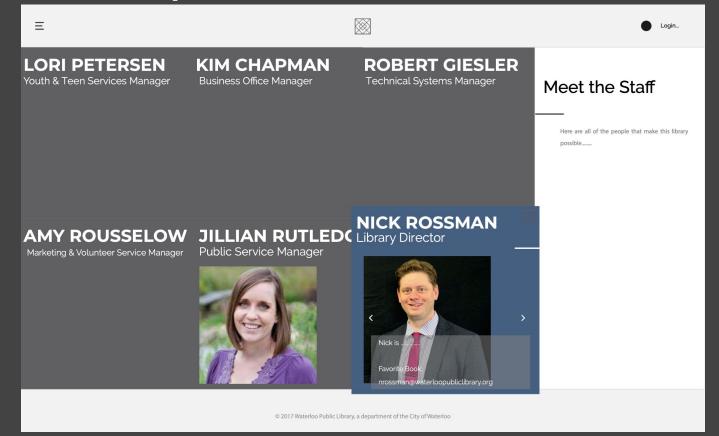
- F. Scott Fitzgerald

The Great Gatsby



BOOK OF THE MONTH: THE GREAT GATSBY

Website Mockup - Meet the Staff



Flyers to Distribute



Promotional Video

- Link to video
 - https://www.youtube.com/watch?v=6gkvzTTTb2l

Instagram Feed Mock-Ups

Waterloo Public Library



Free digital services to launch my own business

Supportive staff to guide my start-up

Conference rooms to host my meetings

Technology assistance to advance my ideas

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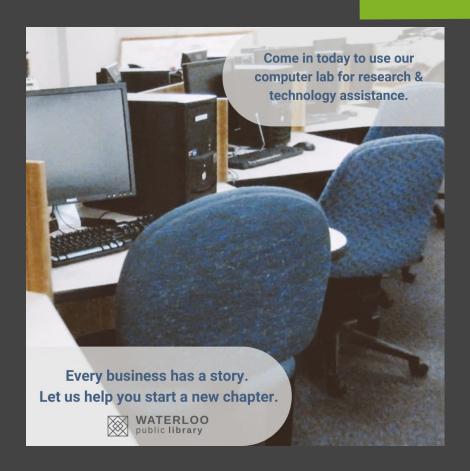
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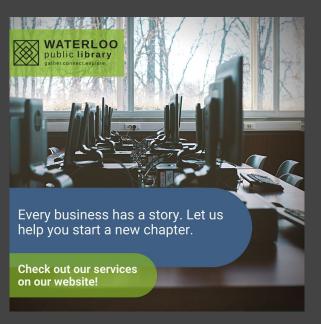
Every business has a story. Let us help you start a new chapter.

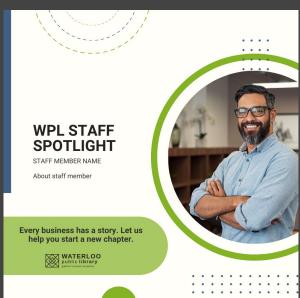






Instagram Feed Mock-Ups







Facebook Cover Photo



Every business has a story.

Let us help you start a new chapter.

Hit List











Co-Marketing Campaigns



Key Recommendations & Takeaways

Project Goals

- Increase brand awareness
- Market library services/resources to businesses
- Establish a list of businesses to collaborate with



Our Recommendations

- Maintain a consistent brand image across all platforms
- Promote services and facilities through interactive website content
- Connect with businesses mentioned in our "Hit List"

Thank you for your time!